



**PMHA Board Meeting Minutes**  
**May 10, 2022**  
**Cobbe's Boardroom**  
**7:30 pm**

*Present:* Travis Foster, Mitch Brennan, Stephanie Northrup, Kyle Pettinger, Jennifer Askin, Tori Nadeau, Maria Nunn, Bryan Dion, Dan Bolton, Clint Martin and Saima Klippenstein

*Regrets:* Kelly Funk

1. Call to order: 7:32 pm
2. Adoption of the Agenda for June 20, 2022 motion by Stephanie, seconded by Tori
3. Declaration of Conflicts of Interest – none
4. Adoption of Meeting Minutes from May 10<sup>th</sup>, 2022 motion by Mitch, seconded by Saima
5. Business arising from minutes – two laptops have been purchased for the Treasurer and Registrar, an external hard drive was purchased for the Secretary.
6. **Board of Director's reports**
  - 6.1 **President** (Travis) – The PMHA AGM was held on April 20<sup>th</sup>, 2022. All positions were successfully filled.
    - Hockey Manitoba held their AGM over the weekend, Travis attended on behalf of PMHA and Central Plains.
    - Central Plains held their AGM on April 26<sup>th</sup>, 2022. Travis attended on behalf of PMHA. It was emphasized that Central Plains minor hockey associations have a common registration end date.
  - 6.2 **Vice President** (Mitch) – PMHA has been accepted to Pembina Valley for U15 and U13 for the 2022-2023 season. They have allowed a caveat of a Gold and two Bronze teams as opposed to Gold-Silver-Bronze if needed. There is a possibility that U11 may be accepted as well, pending registration for Central Plains teams.
  - 6.3 **Past President** (Kelly) – no report, not present
  - 6.4 **Secretary** (Saima)— version 1.5 of the PMHA By Laws are in progress. For 2022-2023, coaching forms will be updated to be fillable pdf's.
  - 6.5 **Treasurer** (Stephanie) – After reviewing the overall costs for programs last year, there was a net loss of approximately \$20,000. The year end will be submitted to the accountant at the end of June.
  - 6.6 **Registrar** (Maria) – Registration is on hold due to HCR upgrades.
    - The HCR will be locked until June 1<sup>st</sup>, the plan at this time is to open registration by June 15<sup>th</sup>, 2022.
    - It was decided that payments can be made in 2 installments with the final installment due by end of August.
    - It was also decided that the options for U9-U18 will be female and co-ed hockey.
  - 6.7 **Fundraising** (Tori) report under 6.12
  - 6.8 **Risk Management** (Clint) – the risk management email has been turned over. In the coming weeks, Clint will attend HCR training as well as be in touch with Rod Sveistrup to communicate coaching and reffing issues over the past season.

- 6.9 **Community** (Dan) – received credentials for the Goaline website and email from Tori.
  - Changed board listings on the website to reflect current members and contact info
  - Changed Tournament Director to Kelly Funk and updated the email
  - Attended a 1 hour webinar tutorial on Goaline
  - Created a new facebook page and used the PMHA email address so it is not attached to a personal email. Currently, Dan is the admin.
  - Facebook page has 77 likes and 101 followers, Dan is in contact with Cody Buhler of the Terriers and is looking into strategies to increase traffic
  - Reactivated the PMHA Twitter account
- 6.10 **Equipment** (Kyle) – currently working with Darcy to transition into the role. There are some outstanding equipment loans from spring hockey.
  - The coaches’ rooms at Stride and BDO need to be recoded with a separate code for the fire marshall.
  - Kyle will contact Darcy for the admin code for the locks at Stride and BDO.
- 6.11 **Ice Manager** (Bryan)-Has met with Shelly to discuss ice intentions for 2022-2023.
  - PMHA has requested the same slots for next year.
  - Bryan is working on HDP for 2022 - 2023. Each group will likely get 4 slots.
  - Blaine would like some performance feedback on his inaugural year as Ice Scheduler. He would welcome the opportunity to be ice scheduler again.
- 6.12 **Female Hockey Rep** (Jennifer) –
  - Tori attended the Eastern Manitoba Hockey League AGM on behalf on Jennifer to represent PMHA female hockey.
  - The highlights of the meeting included if there are double rostered female teams, there will be blackout Fridays (every second Friday) for female hockey games so there aren’t 2 games in one night as there was this past year.
  - It was recommended that all regions submit their available ice times and one coordinator complete a schedule ahead on time

**7. New Business:**

- 7.1 Fees for 2022-2023
  - Fees have remained the same for the last three years while expenses have increased every year. In an effort to evaluate our fee structure, Travis produced a spreadsheet that included all fees and expenses for each team.
  - We are eligible for a lotto license for cash calendars, there is an 8 week wait to receive the lotto license number. Mayfair Print Shoppe requires the license number number in order to print the calendars. Tori and Stephanie will work together to apply for the license for 2022-2023 cash calendars.
- 7.1.1 Fees for 2022-2023 (includes \$50 cash calendar fee)
 

U7 - 200 (150+50)	U15 – 800 (750+50)
U9 - 600 (550+50)	U18 – 850 (800+50)
U11 – 700 (650+50)	
U13 – 775 (725+50)	

**Motion** by Jennifer to approve the registration fees for 2022-2023 listed under 7.1.1  
 Seconded by Saima  
 Motion carried

- 7.2 Registration dates
- Registration is proposed to start on June 15<sup>th</sup>, 2022 dependant on the opening of HCR. Registration will have a 14 day window, after the 14 days a late fee will apply.

- 7.3 Proposed Tournament dates for 2022-2023:
- Dan has contacted Kelly Funk to discuss tournament dates for 2022-2023.
  - Portage Cup has made some recommendations for tournaments this year:
    - It has been recommended that PMHA approve a gate charge for U11 and u13. Portage Cup would charge a gate fee and man it. The profit would be split between Portage Cup and PMHA 50-50.
    - PMHA pays for all portage teams entry fees and PMHA maintains ALL profits from programs
    - Portage teams will receive two wristbands per player no charge, Programs provided.
    - Portage cup will run an additional tournaments for:
 

U13 Jan 20-22	U11 Gold/Silver Feb 3-5
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- 7.3.1 Portage Cup has proposed the following dates for tournaments:
- |              |               |
|--------------|---------------|
| U9 Nov 25-27 | U13 Jan 13-15 |
| U11 Jan 6-8  | U7 Feb 11-12  |

**Motion** by Bryan to approve the tournament dates listed under 7.3.1 for the 2022-2023 season  
 Secoded by Maria  
 Motion carried

- 7.4 Proposed honorariums for Directors.
- At the AGM, the bylaws were updated to include honorariums for Directors. It has been established that the time commitment and duties have increased over the years and an honorarium is a thank you for the donation of the Directors time, effort and expertise in carrying out their position over the year.

- 7.4.1 The proposed honorariums will follow a percentage system where the President would receive 100% of the proposed amount (\$1500 for 2022-23)\*
- |                |      |             |     |
|----------------|------|-------------|-----|
| President      | 100% | Fundraising | 75% |
| Vice President | 50%  | Risk        | 50% |
| Past President | 25%  | Community   | 75% |
| Secretary      | 75%  | Equipment   | 50% |
| Treasurer      | 75%  | Ice Manager | 50% |
| Registrar      | 75%  | Female Rep  | 50% |

\*All honoriums are subject to evaluation of the year end report for the position and attendance policy. Honorariums may be adjusted based on performance and fulfillment of role description.

**Motion** by Saima to approve the honorariums for board members set out in 7.4.1  
for the 2022- 2023 year  
Seconded by Jennifer  
Motion carried

8. Adjournment: 9:55 pm
9. Next Meeting: June 20<sup>th</sup>, 2022 @ 8:00 pm (Stride Place, Daily Graphic Room)