**PMHA Board Meeting Minutes**

**August 26th, 2021**

**Stride Place, Daily Graphic Room**

**8:00 pm**

*Present:* Travis Foster, Crystal Pritchett, Stephanie Northrup, Jennifer Askin, Mitch Brennan, Bryan Dion, Tori Nadeau, Maria Nunn and Saima Klippenstein.

*Regrets:* Kelly Funk, Jamilee Gale, Darcy Davis and Cory Dowd

1. Call to order: 8:05 pm
2. Adoption of the Agenda for August 26th, 2021 – Motion by Travis, seconded by Saima.
3. Declaration of Conflicts of Interest - none
4. Adoption of Meeting Minutes from August 9th, 2021 – Motion by Mitch, seconded by Tori.
5. Business arising from minutes – Travis will review the expectations with Kelly Funk regarding

PMHA Tournaments. Saima has offered to write up the document clarifying the terms, it will be ready by mid September.

1. **Board of Director’s reports** 
   1. **President** (Travis) – Attended the Eastern League meeting with Jennifer.
   2. **Vice President** (Mitch) – Exchanged messages with the Parkisimo, they will be in touch once they are organized.
   3. **Past President** (Kelly) – no report, not present
   4. **Secretary** (Saima)— no report
   5. **Treasurer** (Stephanie) – Addressed the group inquiring about financial reporting.
   6. **Registrar** (Maria) – see 7.1, Registration Update
   7. **Fundraising** (Tori) – Started working programs and exploring sponsorship opportunities.
   8. **Risk Management** (Cory) – no report, not present
   9. **Tournaments** (Crystal) – no report
   10. **Equipment** (Darcy) – no report, not present
   11. **PR Director** (Jamilee) –no report, not present
   12. **Ice Manager** (Bryan) – see 7.2, HDP
   13. **Female Hockey Rep** (Jennifer) – see 7.3, Female Hockey Update
2. New Business:
   1. Registration Update:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Program | 2020-2021 | 2021-2022 | Females  Registered | Interested in  Double rostered  Female team | % vs  Previous  Year | New  Registrations |
| U7 | 51 | 43 | 12 | 3 | 84 | 20 |
| U9 | 42 | 47 | 14 | 8 | 112 | 2 |
| U11 | 33 | 38 | 9 | 6 | 115 | 3new 1transfer |
| U11 A/AA Tryouts | 26 | 21 |  |  | 81 |  |
| U13 | 42 | 35 | 3 | 2 | 83 | 2 |
| U13 A/AA Tryouts | 32 | 19 |  |  | 59 |  |
| U15 | 33 | 18 | 1 | 1 | 55 |  |
| Total Registered | 201 | 181 | 39 | 20 |  | 27new 1transfer |

7.1.1 It was decided that late fees will be waived for U7

7.1.2 Based on the abovenumbers, the teams by age group were estimated to be:

* U7 – 5 teams
* U9 – 4 teams
* U11 – 4 teams
* U13 – tba
* U15 – 1 team

7.1.3 Maria attended further HCR training.

* Hockey Manitoba is in the process of finalizing the method of collection of the Child Abuse/Vulnerable Person’s registry check. It will need to be a detail covered during the Coach’s meeting
* It was further mentioned that a special event application must be submitted for any contract staff/guest coaches/anyone on the ice throughout PMHA activities.
* A version 8 of Return to Play Guidelines is expected in early September.
  1. Hockey Development Program (HDP)
* HDP schedule was posted to the website on August 20th
* Blaine Boyle and Darren Durdle will run HDP
* Blaine (Ice Coordinator) is in the process of finalizing the practice schedule.
  1. Female Hockey
* PMHA has joined the Eastern Female League (Interlake, Eastman, Pembina Valley and Central Plains).
* Registration numbers are great for double-rostering.
* In Central Plains, there are numbers to support a female U11 and U13 team.
* At this time, it appears that Portage will host U11 and Oakville will likely host U13.
  1. Coaching Applications
* A due date for coaching applications was set for September 1st.
* A date for the coaches meeting will be set at the next PMHA meeting on Tuesday September 7th @8 pm
* The Risk Manager will run the coaches meeting outlining the roles, responsibilities and expectations of coaches.
* Coaching applications received to date will be reviewed on September 7th, 2021
  1. U7 Coordinator
* An email has been sent advertising for a U7 Coordinator. Applications will be reviewed at the September 7th meeting.

1. Adjournment 9:31 pm
2. Next Meeting: September 7th, 2021 @ 8:00 pm.

(Location will be Stride Place, Foxx Realty Boardroom)